

## **Federal Manufacturing Corporation General Purchase Order Provisions**

The supplier, by acceptance of a Purchase Order/Outside Work Order/ Contract that references these Terms and Conditions, agrees that it will comply with the following requirements. Contact Federal Manufacturing Corporation (FMC) to resolve any discrepancies or questions regarding Term and Conditions as they apply to this Purchase Order/Outside Work Order/ Contract. All exclusions must be approved by FMC in writing.

# **Right of Entry**

FMC, their customer and/or regulatory agency representatives may inspect and evaluate the seller's facilities, system, data, equipment, personnel and all completed articles processed and/or manufactured at any level of the supply chain for FMC.

# **Quality Records**

Suppliers and Sub-tier Processors are required to maintain records for product supplied and services performed. Records may be in hard copy or electronic format. Records must be maintained for a minimum of (10) ten years and must be made available for FMC, FMC customer or regulatory representative's review upon request. Records are to be maintained in a suitable manner and environment to prevent damage, deterioration or loss. If a longer record retention period is required by our customer and/or regulatory agency, this retention period will be specified on the FMC Purchase Order/Outside Work Order/ Contract

# **Notice of Escape**

Suppliers and Sub-tier Processors are required to immediately notify FMC in writing of nonconformity in the product or service that may affect previously shipped product.

#### **Quality System**

The supplier shall maintain a quality system in compliance with a recognized international, industrial or military specification or standard.

# **Calibration Services**

All laboratories providing calibration services must maintain a calibration system in accordance with international, industrial or military specifications and use standards traceable to the National Institute of Standards and Technology (NIST) or other recognized international standards.

# **Processing**

All FMC product is to be processed to the specification in effect when the Order is placed. FMC will not authorize deviations from specification requirements. Supplier shall furnish certifications or results as required by the applicable Purchase Order/Outside Work Order/ Contract, specification or drawing.

#### Warranty

Seller represents, warrants, and guarantees that all articles or material delivered shall be free from defect, and that article or materials when delivered will conform to specifications, drawings and descriptions specified.

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#### **Notification**

Suppliers must notify FMC in writing of any changes in manufacturing/processing facility location, and any changes in product and/or process or supplier, which may affect FMC product. Suppliers shall notify FMC of non-conforming processes, products or services and obtain approval for their disposition.

## Flow Down

Suppliers shall flow down to the supply chain all the applicable FMC requirements including their customer requirements.

#### **Prevention of Counterfeit Parts**

Suppliers shall plan, implement, and control processes appropriate to the organization and the product for the prevention of counterfeit or suspect counterfeit part/material use and their inclusion in product(s) delivered to the customer.

# Foreign Object Debris (FOD)

Suppliers shall identify, prevent, and eliminate any potential damage to product being serviced due to FOD.

## **Prohibition of Sub-Contracting, and Processing**

Suppliers are prohibited from sub-contracting and/or processing at a facility other than stated on the Purchase Order/Outside Work Order/ Contract without FMC's written permission.

## **Contribution of Employees**

Suppliers shall ensure their employees are aware of (a) their contribution to the conformance of the product or service to FMC, (b) the importance of ethical behavior, and (c) their contribution to product safety, which is "the state in which a product is able to perform to its designed or intended purpose without causing unacceptable risk of harm to persons or damage to property".

## Inspection and Statistical Techniques (If Applicable)

All materials, products, services may be subject to preliminary inspection by FMC at the place of manufacture/service; final inspection and approval will be at FMC and/or FMC's customer's facility. FMC may hold any rejected article for seller's instructions and at his risk or it may return to the seller at seller's expense.

## **Supplier Monitoring**

All suppliers are subject to FMC and FMC's customer quality and delivery performance requirements. Failure to meet these requirements may lead to the supplier being placed on probation or disapproved. If this should happen, the supplier shall be notified in writing.

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